

Event Timeline and Evidence

Event / scope: _____

Prepared with: _____ Review date: _____ Record ref: _____

Reconstruct work before, during, and after the event. Separate observations and participant accounts from inference. Mark uncertain times and sequence; record source references and distinguish what was known then from what was learned later.

Time / order	Event / action / state	Context / cues	Control response	Source / gap
Flag uncertain times	Neutral description; what changed?	What was known at the time?	What prevented or limited harm?	Evidence ref; unresolved question

Key change / control performance to investigate:

Uncertain time / sequence / conflicting accounts / next check:

Evidence follow-up / owner / due date:

A sequence alone does not establish causation. Preserve conflicting accounts and test explanations separately. Continue on additional copies as needed.