

Formwork AHA — Blank Template

Editable site-planning worksheet | Edition v1.0 | October 6, 2026

Learning and planning resource. Adapt with the people doing the work, verify actual controls and follow required authorization. This document supplies no completed field inspections, signatures or work approval.

1. Describe the actual work

Project / location: _____

Date / revision / prepared by: _____

Work scope and exclusions: _____

Worksite conditions and nearby activities: _____

Crew, responsibilities and required CP/QP designations:

Equipment, instructions and permits/releases: _____

Emergency contact, location, access and arrangements:

Task-specific prompts: What makes this an AHA rather than a renamed three-column JHA? Who accepts contractor risk? How should the teaching risk ratings be used?

Contractor / contract number: _____

AHA preparer name and title: _____

Acceptance authority name and title: _____

Acceptance signature / date and required contractual review:

Overall residual RAC and rationale: _____

2. Analyze each step

Describe observable work; explain the harm mechanism; choose specific controls; name who checks them and when. Duplicate this page for additional steps. Do not prefill field-verification results.

Task 1

Task: _____

Hazard and possible harm: _____

Control and responsible person: _____

Verification method, person and timing: _____

Residual severity / probability / RAC / rationale:

Task 2

Task: _____

Hazard and possible harm: _____

Control and responsible person: _____

Verification method, person and timing: _____

Residual severity / probability / RAC / rationale:

Task 3

Task: _____

Hazard and possible harm: _____

Control and responsible person: _____

Verification method, person and timing: _____

Residual severity / probability / RAC / rationale:

3. AHA supporting information

Equipment and current document references: _____

Training, qualifications and proof / written CP-QP designations: _____

Inspection requirements before, during and after work: _____

PPE requirements and applicable programs: _____

Severity / probability	Frequent	Likely	Occasional	Seldom	Unlikely
Catastrophic	E	E	H	H	M
Critical	E	H	H	M	L
Marginal	H	M	M	L	L
Negligible	M	L	L	L	L

USACE RMS Contractor Mode manual v5.1, p.145. E = Extremely high; H = High; M = Medium/Moderate; L = Low. Apply the project definitions to residual risk. Overall RAC must be at least the highest step RAC. Risk acceptance is a separate decision; a score does not authorize work.

Employee review

Name	Occupation / CP-QP designation	Signature	Date

4. Review, changes and authorization

Pause / change triggers: _____

Open actions, owner and due date: _____

Field verification results and supporting evidence: _____

Crew review and required authorization: _____

Revision history / communication / renewed acceptance: _____

Original learning worksheet, not official ENG Form 6206. Verify applicable EM 385-1-1, activity chapters, contract and official-form requirements. No review or acceptance is implied.

Walkthrough and primary references: <https://www.toddjeromejenkins.com/jha-jsa-examples/formwork-aha>