

Scissor Lift JHA

Blank planning template | Edition v1.0 | October 7, 2026

Complete this record with the people doing the work. Start with Task | Hazard | Control, then assign verification and record the actual decision. Attach additional rows and required project forms as needed. Blank fields and planned controls do not authorize work.

Project / location / activity / date / revision / preparer

Describe the task, work height, materials and boundaries

Lift make / model / serial / manual revision / configuration

Load including people and materials / platform and deck limits

Floor and cover support evidence / route / overhead and electrical conditions

Nearby work / pedestrian separation / access and exit arrangements

Operator / competent person / ground support / training and familiarization

Emergency lowering / other response / contacts and communication

Task Hazard Control

Describe observable work, the way harm could occur, and the specific control. Name who verifies it, when and against what requirement. Use the actual model instructions. Do not copy assumed inspections or approvals from an example.

Task or step	Hazard and people exposed	Control and responsible person

Verification for each row: step / check / person / timing / actual evidence

Equipment or site requirements, source and revision / permits or other documents

If the project requires risk ratings, use its specified method and definitions. Record the basis, control status and required acceptance. This template does not assign a risk score.

Checks, actions and crew review

Competent-person inspection / operator checks / actual findings and date

Open action / owner / due point / restriction until resolved

Pause triggers and changed conditions that require a new review

Crew review: names / roles / date / questions / understanding confirmed

Required review or authorization: decision / authority / date / limits / reference

Revision or handover: change / affected people / new controls / communication

Before use, resolve consequential gaps and verify controls. Reassess after changes to the machine, load, route, ground support, overhead conditions, surrounding work or emergency arrangements.

Free walkthrough, worked example and primary references:

<https://www.toddjeromejenkins.com/jha-jsa-examples/scissor-lift-jha>