

Job Safety Analysis: Task and Controls

Task / location: _____ Date: _____ Prepared with: _____

Scope / start and finish / excluded work: _____

Approved source / procedure version: _____ JSA version / reference: _____

Build the steps from actual work with people who perform it. For each step, describe the exposure, the protective function, and how the control will be verified. Continue on extra copies as needed.

Task step / conditions What actually happens	Hazard / exposure Who or what could be harmed	Control / protective function Approved requirement or source	Verify readiness / use Who checks / evidence	Change / pause trigger Restriction / escalation

Interfaces / simultaneous work / site conditions not captured above:

Required competence / permits / isolation / equipment checks / emergency arrangements:

A draft is not authorization to work. Complete the field check on page 2 and follow the site’s approval process.

JSA Field Verification

Review Before Use

Task / reference: _____ Review date: _____

Reviewer / crew consulted: _____

Review the draft at the work location when safe. Mark Yes / No / Not verified; record the evidence and unresolved items. A checkmark alone does not establish adequacy.

1 Work matches the draft

Yes / No / Not verified

Are the scope, sequence, tools, people, access, and conditions accurate?

2 Exposures are understood

Yes / No / Not verified

Have the crew identified hazards, interfaces, unusual conditions, and who is exposed?

3 Controls fit and are ready

Yes / No / Not verified

Do the controls address the exposure, match applicable sources, and work here?

4 Prerequisites are met

Yes / No / Not verified

Have required competence, authorizations, permits, and task-specific checks been confirmed?

5 Changes and emergencies are covered

Yes / No / Not verified

Does the crew know the pause triggers, escalation route, and emergency arrangements?

AI-assisted draft review (if used)

Verify every claim, citation, step, and proposed control against original sources and actual work. Remove invented requirements and unsupported assumptions. Do not send confidential site information to an unapproved tool.

Open item / restriction / owner / due date:

Disposition: Ready for site approval / Revise and recheck / Hold and escalate

Authorized review / date / approved record: _____
