ASK YOUR SUPERVISOR

Construction safety - workplace conversation and walkthrough

Complete with your supervisor. Type in the boxes or print and write your answers.
If you are unsure, stop and ask. Questions are how we learn.

Worker

Employer / contractor

Jobsite

Supervisor

Date

People and reporting

Who is my supervisor, how do I reach them, and who is the backup?

How do I report an injury, illness, near miss, or unsafe condition?

What should I do if I am unsure or have not been trained on a task?

Emergencies and first aid

How do I report an emergency? What site address or location should I give?

Where are the exits and emergency meeting point? What does the alarm sound like?

Where are first aid supplies, and who is trained to help?

Where are fire extinguishers? What should I do if I discover a fire?

What is the emergency plan if someone becomes ill from heat or another exposure?

Jobsite hazards and protection

Where are pedestrian routes, equipment routes, and restricted areas?

What overhead work, fall hazards, or excavations should I know about?

What protective equipment do I need? Where do I get it or replace it?

Where can I access safety data sheets, and who can help me?

What chemicals, dust, noise, heat, or other exposures should I know about?

What tools and equipment am I authorized to use?

What training and demonstrations do I need before my assigned tasks?

Open questions and follow-up

What still needs an answer? Who will follow up, and by when?

Supervisor: make time for questions

Show the worker the workplace, explain hazards and safeguards, demonstrate assigned tasks, check understanding, and follow up on open questions. This guide supports onboarding and does not replace workplace-specific or task-specific training.

Worker

Supervisor

Date or follow-up